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WAR FOOD ADMINISTRATION
OFFICE OF DISTRIBUTION
425 Wilson Building
Dallas 1, Texas

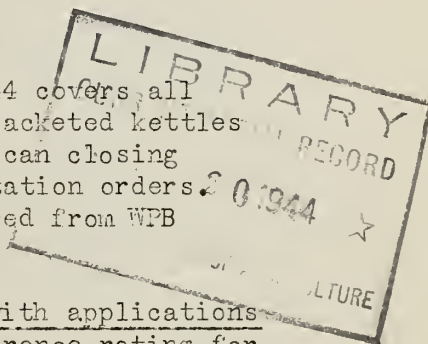
CIVILIAN FOOD REQUIREMENTS DIVISION MEMORANDUM NO. G-3

New Canning Equipment for Community Food Preservation Programs

The attached "Civilian Food Requirements Branch Memorandum No. B-3," together with copies of WPB Limitation Order L-292 with Schedule III, P-115, and Form WPB-576, outline in detail the regulations and procedures governing priority ratings for the purchase of new canning equipment.

Note the following significant points:

1. WPB Limitation Order L-292 amended 3/11/44 covers all canning equipment except boilers, steam jacketed kettles of under 90 pounds working pressure, and can closing machines which are covered by other limitation orders. Information concerning these may be secured from WPB field offices.
2. The State Office will be concerned only with applications from Community Canning Centers for preference rating for the purchase of new canning equipment.
3. Preference ratings are required for any single piece of new food processing machinery having a retail sales value of \$50.00 or more. Should the sponsoring organization of a large canning center or of several centers contemplate the purchase of a number of different items of new equipment, each costing less than \$50.00 but the total amounting to \$50.00 or more, it would be desirable to secure a preference rating. Preference ratings are required for the purchase of sealers costing more than \$25.00 including the motor. The small (domestic type) hand operated sealers may be purchased without preference rating.
4. Form WPB-576 shall be used by Community Canning Centers in applying for preference ratings and filed in quadruplicate with the State Office of Distribution.
5. All bona fide non-profit community canning centers will be eligible to apply for preference ratings to be used in the purchase of food processing equipment if the center is operated for the purpose of providing facilities for the processing of food by individuals.



PROCEDURE

Section I. Area Responsibility

The Area Supervisor will be charged with the responsibility of informing prospective applicants for purchase of new canning equipment of the proper procedure to follow in filing applications. The essential factors of which are as follows:

1. Community Canning Centers file applications for preference rating on Form WPB-576 in quadruplicate with the State Office of Distribution. Each copy should be fully and correctly filled out and cover material for only one plant and from one supplier. Application may be made on one form for any number of different pieces of equipment if they are all to be secured from one supplier.
2. Commercial firms use form WPB-576 and may file application directly with the WPA Washington office or may clear through the Regional office to see that the application is in correct form.
3. Government agencies, charitable institutions, and educational institutions file application with the War Production Board field offices on Form WPB-541.
4. Food Production War Training Course 15 file applications with the State Director of Food Production War Training, on form WPB-541.
5. Applications for steam jacketed kettles are filed with the Washington office of War Production Board on Form WPB-1319.
6. The Area Supervisor should also advise prospective applicants to inquire of several manufacturers the price, the availability of equipment items, and the approximate date of delivery before filing application for priority rating.

Section II. Responsibility of State Office

The State Supervisor is charged with the responsibility of accepting and reviewing applications for preference rating from community canning centers. In reviewing the applications, the State Supervisor should see

1. That Form WPB-576 has been submitted in quadruplicate and that each copy is fully and completely filled out, and that the application covers material for only one plant and from one supplier. Application may be made on one form for any number of different pieces of equipment if they are all to be secured from one supplier.

2. That there is a need for the requested items of equipment. If the community canning center is unknown to the State Supervisor, verification of need for the equipment should be secured from the County or Home Demonstration Agent or qualified person.

If the application is approved, the State Supervisor should affix his signature on the lower left hand margin of the reverse side of the fourth copy. The original and three copies of Form WPB-576 should then be forwarded immediately to the Regional Office of Distribution.

Section III. Regional Responsibility

The Regional Office will review applications and transmit the original and two copies with recommendations to the Washington Office, War Food Administration. If, for any reason, an application cannot be approved as submitted the Regional Office will be notified promptly.

Attachments

John J. Slaughter, Chief
Civilian Food Requirements Division

